

ASSAM SCIENCE TECHNOLOGY AND ENVIRONMENT COUNCIL

(Under Department of Science and Technology, Govt. of Assam)

Bigyan Bhawan
Near IDBI Bldg, G.S. Road
Guwahati - 781 005
Assam, India



Telephone : 0361-2464618
: 0361-2464619
Fax : 0361-2464617
E-mail : astec@rediffmail.com

No.: ASTEC/Env/1429/08/750

Date: 05/03/2010

Notice Inviting Quotation

Sealed quotations with I.P.O of Rs. 10/- (Rupees ten) only (non refundable) in favour of the Director, ASTEC, Guwahati are invited by the undersigned from Printers with Class – ‘A’, registration from the Printing and Stationery Dept. of Govt. of Assam for the printing works of 1000 copies of “Seuj Prayas” in Assamese. The offer should contain rates of each items as mentioned below. The quotation should reach the undersigned by 2.00 PM on 12/3/2010 and would be opened at 2.30 PM on the same day. In case the day happens to be a holiday the same would be opened on the following working day at the same time. Rate should be quoted inclusive of all applicable taxes showing the tax component. Interested parties are to quote rates on items as per column given below.

Specification:

Size : 1/4 Demy Size

	Items	Units	Estimated Quantity
	Assamese		
A	Cover		
	Multicolour printing in 120 GSM Art Paper The Background Design would be provided in Adobe Photoshop format. Rates are to be quoted for composing the text, printing each cover including processing and preparation of plate etc. complete	Each	1000
B	Text Pages		1000 Books
1.	DTP Composing/formatting Rates are to be quoted for type setting (composing) the text and images as directed. The images will be provided in TIFF format scanned in 300 dpi resolution.	Each Page	72 pages each
2.	Printing of Text Pages in 80 GSM Maplitho paper including processing, plate making etc. as required complete.	Each Forma	18 forma each
C.	Stiching and binding of the book in the cover.	Each Book	1000 books

Terms & conditions:

1) **Technical Bid**

The Technical Bid is to be submitted in a separate sealed envelope superscribed with “**Quotation for Printing Seuj Prayas – Technical Bid**” on the top and should contain the following

- I.P.O of Rs. 10/- (Rupees ten) only (non refundable) in favour of the Director, ASTEC, Guwahati.
- Copy of Certificate of PNS No. from the Department of Printing and Stationery as supporting evidence of Class – A Registration.
- PAN No. is to be mentioned clearly with supporting evidence.
- GRN/VAT Registration No. is to be mentioned clearly with supporting evidence.
- One copy of similar publication by the printer including work-order for the same.
- Samples of papers to be used.

2) Financial bids will be opened only if the party qualifies in the technical bid.

3) **Technical and Financial Bid**

The Technical and Financial Bid is to be submitted in a separate sealed envelope superscribed with “**Quotation for Printing Seuj Prayas – Technical and Financial Bid**” on the top and should contain the following

- a) Rates should be quoted in rupees inclusive of all taxes i.e. T.D.S. & VAT, etc. and other applicable charges (if any). Applicable tax will be deducted at source for which necessary Tax Deduction Certificate will be issued to the supplier as and when asked for.
- b) The Rates should be valid for at least 3 months.
- 4) The Plates of both Multicolour Cover and plates of Single Colour Text Pages are to be submitted to the undersigned at the time of delivery.
- 5) The printing job is to be completed and supplied within 15 days from the date of receipt of the manuscript/soft copy of the matter.
- 6) The Director reserves his right to accept any offer that would be advantageous to the Council or right to cancel any or all quotations without assigning any reason thereof.
- 7) Any dispute what so ever, will be under the jurisdiction of Gauhati High Court, Guwahati.

(S.K. Choudhury)
Director

Copy to –

1. ASTEC Notice Board
3. Dy. FAO, ASTEC

(S.K. Choudhury)
Director