

অসম বিজ্ঞান প্রযুক্তিবিদ্যা আৰু পৰিৱেশ পৰিষদ  
(বিজ্ঞান আৰু প্রযুক্তি বিভাগ, অসম চৰকাৰ)

ASSAM SCIENCE TECHNOLOGY AND ENVIRONMENT COUNCIL  
(Department of Science & Technology, Govt. of Assam)

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ASTE C/ENV/1870/18/ 1994 (A)

Date: 11.05.2018

**NOTICE INVITING QUOTATION**

Sealed quotations with non-refundable I.P.O. of Rs.20.00 or Court Fee of Rs.8.25 or D.D. of Rs.20.00 (Rupees Twenty only) in favour of Director, ASTEC are invited by the undersigned from registered printing firms (Category A) for printing NGC Newsletter (500 nos.) in Quarterly basis as mentioned below. The quotation should reach the undersigned on or before 25<sup>th</sup> May 2018 and the same will be opened at 3:00 PM on the same day (the next working day if 25<sup>th</sup> May 2018 is a holiday). The rate of all the articles should be quoted inclusive of all applicable taxes, duties, transportation etc.

Sl. No.	Description of Items
1	170 GSM Glossy Art paper, ¼ Demy, 8 page (both sides), Multi-Colour printing and Centre Stich Binding
2	Designing and layout

The soft copy in MS Word (text) and photographs in .jpg will be provided by the Council.

Terms and Conditions :-

1. Evidence of Registered Printing firm (from Printing & Stationary Dept., Govt. of Assam under Category A (uptodate)) is to be attached with the bid document.
2. Copy of PAN No. and GST Number are to be included in the bid document.
3. The materials are to be supplied within 30 days from the date of issue of the Work Order.
4. 100% payment will be made on supply of satisfactory works.
5. Rate should be inclusive of all applicable taxes and other applicable charges (if any). Applicable taxes will be deducted at source, for which necessary tax deduction certificate will be issued to the firm as and when asked for.
6. The Director, ASTEC reserves the right to accept and offer that would be advantageous to the Council or reject any or all quotation without assigning any reason thereof.
7. Sample for paper is to be attached alongwith the bid document, otherwise the quotation will be rejected.
8. A copy of the Work Order of last year 2017-18 alongwith sample copies is to be attached with the bid document.
9. Any disputes what so ever will be confined under the jurisdiction of Gauhati High Court, Guwahati only.

Director  
ASTE Council

Copy to :-

1. ASTEC Notice Board
- ✓ 2. ASTEC Website
3. Dy. FAO
4. Office File

Director 11.05.18  
ASTE Council