

# ASSAM SCIENCE TECHNOLOGY AND ENVIRONMENT COUNCIL

(Under Department of Science and Technology, Govt. of Assam)

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## Notice Inviting Quotation

Sealed quotations with I.P.O. of Rs. 10/- (Rupees ten) only (non refundable) in favour of the Director, ASTEC, Guwahati are invited by the undersigned from Govt. Registered Printers with Class-'A', registration from the Printing and Stationery Dept. of Govt. of Assam for the printing works as follows. The offer should contain rates with complete breakup of cost for the work as mentioned below alongwith sample papers clearly mentioning the brands and other details. The quotation should reach the undersigned by 2.00 PM on 30/03/2013 and would be opened at 2.30 PM on the same day. In case the day happens to be a holiday the same would be opened on the following working day at the same time. Rate should be quoted inclusive of all applicable taxes showing the tax component. Interested parties are to quote rates on items as per column given below.

### Specification:

	<i>Items</i>	<i>Units</i>	<i>Estimated Quantity</i>
1.	<b>A compilation of projects presented at State Level NCSC-2012</b> Size: 1/2 Demy		<b>500 copies</b>
A)	Cover : Multicolour printing in 220 GSM Art Paper Rates are to be quoted for composing the text, printing each cover including processing and preparation of plate etc. complete	Each	500
B)	Text Pages		500 Books
	DTP Composing/formatting, making plates and printing: Rates are to be quoted for each page/plate or forma		300 pages each
	(a) Type setting (composing) the text and images as directed.	per page	300 pages
	(b) Making of plates	Per plate	75 plates
	(c) Printing: The Text Pages are to be printed on 16.0 Kg Maplitho paper, <b>JK Brand</b> including processing, plate making etc. as required complete. Rates may be quoted for printing on other grades/brands of paper.	Per page	300 page
C)	Stitching and binding of the book in the cover.	Each Book	500 books

### Terms & conditions:

- 1) The quotation is to be submitted in sealed envelope superscribed with "**Quotation for Printing NCSC Materials**" and should contain the following:
  - a) I.P.O of Rs. 10/- (Rupees ten) only (non refundable) in favour of the Director, ASTEC, Guwahati.
  - b) Copy of Certificate of PNS No. from the Department of Printing and Stationery as supporting evidence of Class – A Registration.
  - c) PAN No. is to be mentioned clearly with supporting evidence.
  - d) GRN/VAT Registration No. is to be mentioned clearly with supporting evidence.
  - e) One copy of similar publication by the bidder/printer is to be enclosed as sample.

- f) Rates should be quoted in rupees inclusive of all taxes i.e. T.D.S. & VAT, etc. and other applicable charges (if any). Applicable tax will be deducted at source for which necessary Tax Deduction Certificate will be issued to the supplier as and when asked for.
- g) The Rates should be valid for at least 12 months.
- 2) The printing job is to be completed and supplied within 30 days from the date of receipt of the manuscript/soft copy of the matter.
- 3) The Director, ASTEC, reserves the right to accept any offer that would be advantageous to the Council or right to cancel any or all quotations without assigning any reason thereof.
- 4) Any dispute what so ever, will be confined under the jurisdiction of Gauhati High Court, Guwahati.

(H.C. Dutta)  
Director

Copy to –

- 1. ASTEC Notice Board & Website of ASTEC, [www.astec.gov.in](http://www.astec.gov.in)
- 2. Dy. FAO, ASTEC

(H.C. Dutta)  
Director