

# Assam Science Technology and Environment Council

(Department of Science and Technology, Government of Assam)

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Date: 09/12/2015

## Notice Inviting Quotation

Sealed Quotations along with I.P.O. of Rs.20.00 only (non-refundable) or Court Fee of Rs.8.25 only or Demand Draft of Rs.20.00 only in favour of the 'Director, Assam Science Technology & Environment Council, Guwahati' are invited by the undersigned from Printers with Class – 'A', registration from the Printing and Stationery Dept. of Govt. of Assam for printing of 500 copies of booklet 'Macrophytes of Deepar Beel' containing 48 pages.

The offer should contain rates with complete breakup of cost for printing and stitching work of the booklet as mentioned below along with sample papers clearly mentioning the brands and other details. The matter would be provided by this Council. The quotation should reach the undersigned by 2.00 PM on 19/12/2015 and would be opened at 2.30 PM on the same day. In case the day happens to be a holiday the same would be opened on the following working day at the same time. Rate should be quoted inclusive of all applicable taxes showing the tax component. Interested parties are to quote rates on items as per column given below.

### **Specification:**

	Items	Units
	<b>Size: 1/8 Demy</b>	
<b>A)</b>	<b>Text Pages – Single Colour</b>	
1.	Design, Page Setting, Layout	Per page
2.	Process and Plate Making	Per Plate
3.	Print per plate	per thousand
4.	Cost of paper, (90 GSM Art Paper)	Per Ream
<b>B)</b>	<b>Multi colour Pages (Photo pages)</b>	
1.	Design, Page Setting, Layout	Per page
2.	Process and Plate Making	Per Plate
3.	Print per plate per thousand	per thousand
4.	Cost of text paper, art paper , (90 GSM Art Paper)	Per Ream
<b>C)</b>	<b>Cover – Multi Colour</b>	
1.	Design, Page Setting, Layout	Per page
2.	Process and Plate Making	Per Plate
3.	Print per plate per thousand	per thousand
4.	Cost of text paper, art paper , (300 GSM Art Paper)	Per Ream

### **Terms & conditions:**

1. The quotation is to be submitted in sealed envelope superscribed with "Macrophytes of Deepar Beel".
2. I.P.O of Rs. 20/- (Rupees Twenty) only or Court Fee of Rs. 8.25 (Rupees Eight and Twenty Five paise) only or DD of Rs. 20/- (Rupees Twenty) (non refundable) in favour of the Director, ASTEC, Guwahati.
3. Copy of Certificate of PNS No. from the Department of Printing and Stationery as supporting evidence of Class – A Registration.
4. PAN No. is to be mentioned clearly with supporting evidence.
5. GRN/VAT Registration No. is to be mentioned clearly with supporting evidence.

6. One copy of similar publication by the printer including work-order for the same.
7. Samples of papers to be used mentioning clearly the brand and GSM. If two or more samples are submitted for an individual item, the quotation for rates should clearly indicate the rate for each sample separately. Rates are to be mentioned in the Financial Bids only
8. Rates should be quoted in rupees inclusive of all taxes i.e. T.D.S. & VAT, etc. and other applicable charges (if any). Applicable tax will be deducted at source for which necessary Tax Deduction Certificate will be issued to the supplier as and when asked for.
9. The Rates should be valid for at least 1 year.
10. If two or more sample papers are submitted for an individual item, the rates against each item should clearly be indicated reference to the samples.
11. The printing job is to be completed and supplied within 15 days from the date of receipt of the manuscript/soft copy of the matter.
12. The Director reserves the right to accept any offer that would be advantageous to the Council or right to cancel any or all quotations without assigning any reason thereof.
13. Any dispute what so ever, will be confined under the jurisdiction of Gauhati High Court, Guwahati.



Director

Copy to –

1. ASTEC Notice Board & Website of ASTEC
2. Website-[www.astec.gov.in](http://www.astec.gov.in)
3. Dy. FAO, ASTEC

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Sd/-

Director