

অসম বিজ্ঞান প্রযুক্তিবিদ্যা আৰু পৰিৱেশ পৰিষদ
(বিজ্ঞান আৰু প্রযুক্তি বিভাগ, অসম চৰকাৰ)

ASSAM SCIENCE TECHNOLOGY AND ENVIRONMENT COUNCIL

(Department of Science & Technology, Govt. of Assam)

BIGYAN BHAWAN
G.S. ROAD
GUWAHATI – 781005
Assam, India



Telephone : 0361-2464621
: 0361-2450646
Fax : 0361-2464617
E-mail : astec@rediffmail.com
Website : www.astec.gov.in

No. ASTEC/ARSAC/ 1694/2015/ 1182

Date: / /2017

Notice Inviting Quotations

Sealed quotation along with an IPO of Rs. 20/- (Rupees twenty) or Court fees of Rs. 8.25 only (non-refundable) in favour of Director, ASTE Council, G.S. Road, Guwahati – 781005 is invited from OEM certified registered firms / suppliers, for supply and installation of Online UPS system along with DG set for 24x7 uninterrupted power supply to server to be installed at ASTEC premises, Bigyan Bhawan G.S. Road, Guwahati-5

The quotations will be received upto 2.00 P.M. of 06 / 09 /2017 and the quotation will be opened on the same day at 3.00 P.M. in presence of bidders or their representatives. This is a "turnkey basis" work and hence, supply of Online UPS system along with DG set system will be completed within 30days time from the issue of the work order.

Director ASTEC reserves the right to accept any offer that would be advantageous to the office and not binding to accept the lowest rate or reject all offers without assigning any reason thereof.

Bidder must submit their quotation in two bids systems i.e., "Technical Bid" and "Financial bid". All relevant documents including evidences should be inserted into Technical Bid. Financial Bid will be opened for those who would duly qualify in the Technical Bid. Only rates against the work will be inserted into financial bid only.

Terms and Conditions :

1. This invitation for bids is open to all reputed original equipment manufacturer (OEM) or its authorised dealer to quote on their behalf for this tender. Minimum five years field experience in this line is essential. Relevant Documentary evidence to be furnished.
1. Bidder should be supplied ISO 9001, ISO 14001, OHSAS 18001 certified. equipment. Evidence is to be submitted.
2. Bidder should submit authorization letter from OEM stating the NIQ No. of ASTEC and letter should be addressed to The Director, ASTEC, Bigyan Bhawan, Guwahati Assam.
3. The Bidder must have valid GST Registration Certificate, Company/Firm registration or Trade License etc. Copies of all the above certificates are to be enclosed.
4. The Bidder must have its own registered office in the State of Assam at least for five years to support their capability of providing after sales service of On-Line UPS and DG Systems as per requirement of this department. (Relevant Documentary evidence to be furnished).
5. At least 2 (two) running telephones/ cell phone numbers in service should be mentioned in the quotation, otherwise quotation will be rejected.

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6. Bidder must furnish latest three evidences of successful completion of such type of works (Relevant Documentary evidence to be furnished)
7. Rate should be quoted inclusive of all applicable taxes such as GST and other duties etc. including transportation. Applicable taxes will be deducted at source against which, necessary tax deduction certificates will be issued as and when asked for.
8. Selected bidder will have to deposit a sum of Rs. 30,000/- (thirty Thousand) only as Security Money by way of Demand Draft in favour of Director, ASTEC payable at Guwahati which will be refunded by this office after successful completion of six months.
9. 90% (ninety) payment will be made after successful completion of supply, installation and commissioning of the said works and balance 10% (ten) will be released after successful completion of 6 (six) months.
10. Selected bidder will have to complete the above mentioned assign works within 30 days from the date of issue of work order failing which the bidder will be liable to compensate by 0.5% per day as a Liquidated Damages (LD) which will be deducted from the bill amount as a penalty charge.
11. The Quotation (both financial and technical) should be submitted as per specification attached and should be submitted in separate seal envelope.
12. Rates should be quoted separately for UPS as well as DG Set clearly in two separate seal envelopes super scribing the specific items. Bidder must quote for entire works including installation/connection with DG set and UPS. Rate should be quoted as per Price schedule form A and B.
13. If the selected bidders for DG Set and On-Line UPS systems are different, then for DG set selected bidder should work upto change-over switch and from there after another selected bidder for UPS system will be work upto entire systems as per ASTEC requirement.
14. It is advised to all bidders that they should inspect our site for aforesaid works before bidding as per NIQ
15. The Vendor must attach details specifications of quoted Make/Model/Product along with the technical bid.
16. The vendor should ensure compatibility of the components used in this solution. A letter of confirmation should be enclosed along with the technical compliance from concern the OEMs (Original Equipment Manufacturer).
17. As this is a turnkey basis work and as such bidder should quote their rates including components/ accessories like cables, etc.
18. The bidder cannot change the OEMs once the tender is submitted.
19. The bidder must take full responsibility for total supply, installation and integration and successful testing of all the quoted items including transportation, unloading and placement and under no circumstances, escalation of price/amount will be entertained.
20. The Vendor should ensure availability & supply of required spares and consumables at least for the next 12 years or more after installation and successful integration of equipments.
21. Warranty of the aforesaid items should be at least for two years. The warranty shall start from the date of successful operation of entire system. After completion of that period, five years mandatory comprehensive Annual Maintenance Contract (CMC) is to be executed with Director ASTEC for which separate payment will be made by this council every year. During warranty period, fuel/lubricant will be borne by this council.
22. It is to be noted that during the initial period of two years warranty, selected bidder must look after the day to day activities related to this system including checking of fuel and lubricant plus site inspection, against which no separate payment will be made. But Director ASTEC is responsible for providing fuel (i.e., diesel/mobil) at our own cost.

23. Bidder may quote for CMC during warranty period as well as for post warranty period , which include service, refueling, change of lubricant, other operation and maintenance.
24. Installation, integration and support have to be performed/ provided at ASTEC campus, Bigyan Bhavan, Guwahati - Shillong Rd, Near IDBI Bank, Bhangagarh, Guwahati, Assam 781005.
25. Incomplete and ambiguous tenders are liable to be rejected. Amendments and additions to tender after opening of bids are liable to be ignored.
26. The methodology of cabling and installation work to be adopted to ensure minimum damage to the existing structure of the building. Any damage to the existing flooring/walls/paint etc. shall be rectified by the selected bidder.
27. The selected bidder shall also be responsible for deputing qualified personnel for installation, testing, commissioning and other services under his scope of work as per this specification. All required tools for completing the scope of work as per the specification is also the responsibility of the selected bidder.
28. All the cabling should adhere to the International Standard/brand.
29. OEM qualified/certified engineers must provide service during the entire period of the said work.
30. Comprehensive on-site warranty (24 X 7, 6 hour resolution time,) for the DG set should be for a period of two years, else party should commit to arrange a standby DG equipments with required manpower if required at selected bidders own cost.
31. If unresolved issues are pending during warranty period, selected bidder has to provide extended service in this regard.
32. Director ASTEC reserves the rights in case of quality and brand of the product. The Director of the council also reserves the rights to accept any offer that would be advantageous to this council or reject any or all quotations without assigning any reason thereof.
33. The vendor and his Engineer should abide by all the safety and security regulations of ASTEC. He is not permitted to do any work other than the work being assigned by ASTEC and also they are not permitted to take out any material, printout, drawings and documents etc. belonging to ASTEC. The selected bidder shall be responsible and liable for any such action of their Engineer employed by him.
34. Any dispute whatsoever, will be confined and settled under the jurisdiction of Gauhati High Court, Guwahati only.

Coy to :

1. Notice Board, ASTEC & AEDA
- ✓ 2. Nodal Officer, Website, ASTEC – for information and necessary action
3. Director, DIPR for publication
4. Dy. F.A.O. – ASTEC

✓ Director
ASTEC

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