

# ASSAM SCIENCE TECHNOLOGY AND ENVIRONMENT COUNCIL

(Under Department of Science and Technology, Govt. of Assam)

Bigyan Bhawan  
Near IDBI Bldg, G.S. Road  
Guwahati - 781 005  
Assam, India



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No.: ASTEC/Env/1611(A)/Part-IV/2013/2583

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## Notice Inviting Quotation

Sealed quotations with I.P.O. of Rs. 10/- (Rupees ten) only (non refundable) in favour of the Director, ASTEC, Guwahati are invited by the undersigned from Govt. Registered Printers with Class-'A', registration from the Printing and Stationery Dept. of Govt. of Assam for the printing works of 600 copies of "Amar Bigyan" to be published on the occasion of State Level Children's Science Congress, 2013 to be held during 23-26<sup>th</sup> October, 2013. The offer should contain rates of each items as mentioned below. The quotation should reach the undersigned by 2.00 PM on 25/09/2013 and would be opened at 2.30 PM on the same day. In case the day happens to be a holiday the same would be opened on the following day at the same time. Rate should be quoted inclusive of all applicable taxes showing the tax component. Interested parties are to quote rates on items as per column given below.

### **Specification of Job Requirement:**

Size : 1/2 Demy Size

	<b>Items</b>	<b>Units</b>	<b>Estimated Quantity</b>
1.	<b>Cover</b> Multicolour printing in 220 GSM Art Paper Rates are to be quoted for designing, printing each cover including processing and preparation of plate etc. complete	Each	600 Books
2.	Text Pages		100 pages approximately
	DTP Composing/formatting, making plates and printing: Rates are to be quoted for each page/plate or forma		100 pages each
	(a) Type setting (composing) the text and images as directed.	per page	100 pages
	(b) Making of plates	Per plate	25 plates
	(c) Printing: The Text Pages are to be printed on 16.0 Kg Maplitho paper, <b>JK Brand</b> including processing, plate making etc. as required complete. Rates may be quoted for printing on other grades/brands of paper.	Per page	100 page
	(d) and other such items as required complete such that the rates can be recalculated in case of increase or decrease of number of pages.		
3.	Stitching and binding and lamination of the book in the cover.	Each Book	600 books

### **Terms & conditions:**

- 1) The quotation is to be submitted in sealed envelope superscribed with "**Quotation for Printing Amar Bigyan**" and should contain the technical bid and financial bid in two separate, sealed envelopes.
- 2) **Technical Bid:**  
The quotation is to be submitted in sealed envelope superscribed with "**Quotation for Printing Amar Bigyan – Technical Bid**" on the top and should contain the following
  - a) I.P.O of Rs. 10/- (Rupees ten) only (non refundable) in favour of the Director, ASTEC, Guwahati.

- b) PAN No. is to be mentioned clearly with supporting evidence.
  - c) GRN/Assam VAT Registration No. is to be mentioned clearly with supporting evidence.
  - d) Copy of Certificate from the Department of Printing and Stationery as supporting evidence of Class – A Registration.
  - e) One copy of similar publication by the printer including work-order for the same.
  - f) Samples of papers to be used mentioning clearly the brand and GSM. If two or more samples are submitted for an individual item, the quotation for rates should clearly indicate the rate for each sample.
- 3) Financial bids will be opened only if the party qualifies in the technical bid.
- 4) **Financial Bid**  
The Financial Bid is to be submitted in a separate sealed envelope superscribed with “**Quotation for Printing Amar Bigyan – Financial Bid**” on the top and should contain the following
- a) Rates should be quoted in rupees inclusive of all taxes i.e. T.D.S. & VAT, etc. and other applicable charges (if any). Applicable tax will be deducted at source for which necessary Tax Deduction Certificate will be issued to the supplier as and when asked for.
  - b) The Rates should be valid for at least 6 months.
  - c) If two or more sample papers are submitted for an individual item, the rates should clearly indicate reference to the samples.
- 5) The printing job is to be completed and supplied within 15 days from the date of issue of the work order.
- 6) The Director reserves his right to accept any offer that would be advantageous to the Council or right to cancel any or all quotations without assigning any reason thereof.
- 7) Any dispute whatsoever will be confined under the jurisdiction of Gauhati High Court, Guwahati.

Sd/-  
(H.C. Dutta)  
Director

Copy to –

- 1. ASTEC Notice Board & Website of ASTEC, [www.astec.gov.in](http://www.astec.gov.in)
- 2. Dy. FAO, ASTEC

Sd/-  
(H.C. Dutta)  
Director