

ASSAM SCIENCE TECHNOLOGY AND ENVIRONMENT COUNCIL
(Department of Science & Technology, Govt. of Assam)

BIGYAN BHAWAN
G. S. Road
Guwahati - 781 005
Assam, India
www.astec.gov.in



Phone: 0361 - 2450646
: 0361 - 2464621
: 0361 - 2450147
Fax : 0361 - 2464617
e-mail : astec@rediffmail.com

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Request for expression of interest

Expression of interests (Eol) are invited from dedicated Govt. registered voluntary organizations/ Societies of Assam working on environment education, conservation and science communication for at least 3 years for selection of District Nodal Agency under National Green Corps(NGC) programmes in Assam. One District Nodal Agency will be selected for each district based on their performance and they have to coordinate programmes and monitor the activities of all school Eco-Clubs in respective district. Interested organizations/ Societies may offer their interest on our prescribed format along with mandatory particulars on or before 01.11.2016. The Eol received after 01.11.2016 due to delay of delivery by Post or other means shall not be considered. The existing District Nodal Agencies will have to submit fresh Eol for further continuation. District wise number of schools, terms & conditions and brief about the National Green Corps(NGC) programme are given below.

A. District-wise No. of Schools to be coordinated by the District Nodal Agency:

District	No. of School	District	No. of School	District	No. of School
Baksa	150	Dima Hasao	250	Kokrajhar	100
Barpeta	250	Goalpara	100	Lakhimpur	250
Bongaigaon	141	Golaghat	250	Morigaon	100
Cachar	250	Hailakandi	250	Nagaon	250
				Hojai	
Chirang	150	Jorhat	250	Nalbari	250
		Majuli			
Darrang	250	Kamrup	150	Sivasagar	140
		South Kamrup			
Dhemaji	250	Kamrup(M)	250	Sonitpur	250
		East Kamrup			
Dhubri	102	Karbi Anglong	250	Tinsukia	248
South Salmara		West Karbi Anglong			
Dibrugarh	250	Karimganj	126	Udalguri	150

B. Terms & conditions:

1. An application on organisation's Letter Head with duly filled Expression of Interest (Eol) as per our prescribed Format is to be submitted on or before 01.11.2016. All communications must be addressed to The Director, ASTE Council, Bigyan Bhawan, G.S. Road, Guwahati – 781005.
2. Copies of (i) Valid Society/ NGO Registration Certificate, (ii) List of Executive committee/ Governing Body members, (iii) Memorandum of Association and by-laws, (iv) Annual Activity Report for last 3 years and (v) Audited Statement of Accounts for last 3 years, duly certified by President/ Secretary are to be attached along with Eol. Incomplete Expression of Interest shall be rejected. Expression of Interest submitted through E-mail will not be accepted.
3. Environment education or Environment Conservation must be one of the objectives of Memorandum of the Association (MoA) of the organization/ Society and the organization/ Society must have experience in handling minimum annual grant of Rs. 1.00 lakh for their activities.

4. Documents of all the organizations/ Societies will be scrutinized by a Screening Committee and one District Nodal Agency shall be selected against each district as per recommendation of the Screening Committee for three years only. If necessary, the nominated Coordinator will be invited for a discussion prior to finalisation of the District Nodal Agency. Further extension will be given based on their coordinating performance of the organisation. For newly created districts, separate District Nodal Agencies will also be selected for future implementation of the programme.
5. A "Bond for Accepting Grants" on the organisation's Letter Head and a "No Objection Certificate" issued by concerned Deputy Commissioner/ Inspector of School must be submitted by the selected District Nodal Agency for conducting NGC programme in schools in respective district.
6. District Nodal Agency will have to collect required relevant information / documents from the Head of Institutions/ Teacher In-charge for onward submission to ASTEC.
7. Monitoring and other activities of Eco-Clubs are to be taken up by the District Nodal Agency in consultation with the respective Deputy Commissioners & Inspector of Schools, Director of ASTEC and Coordinator of Centre for Environment Education-NE.
8. Payments will be made in favour of respective Bank A/c numbers of concerned institution/Schools through Electronic Clearing Service (ECS) to take up activities by school Eco-Clubs and the Head of institution/ Teacher In-charge will convey or give all information to the District Nodal Agency in regard to the Eco-Club activities.
9. A fresh list of schools in respective district as mentioned in Para – A, is to be prepared by selected District Nodal Agency in consultation with the Inspector of Schools. The fresh list duly countersigned by the concerned Inspector of Schools is to be submitted to ASTEC by District Nodal Agency.
10. An amount of Rs. 2500.00 will be released to each school Eco-Club as annual grant-in-aid to take up School level activities. The District Nodal Agency will get annual grant of Rs. 100/- per school plus Rs. 5000.00 for coordination and monitoring purposes. An additional amount of Rs. 5000/- will also be given to the District Nodal Agency for selection process of schools in the current year. Subsequent fund will be released subject to receipt of Report, Utilization Certificates and Statement of Accounts from District Nodal Agencies with intimation to the Inspector of Schools of concerned district.
11. The District Nodal Agencies have to submit a consolidated Annual Report of the School Eco-Clubs as per Prescribed Format. Grants to the Eco-Clubs and District Nodal Agencies for the subsequent years shall be released only after receipt of satisfactory consolidated Report.
12. The Director, ASTE Council reserves the right to select the Expression of Interests which will be considered advantageous to district concerned and ASTEC.
13. Any issues/ query related to the National Green Corps programme may be communicated to Assam State NGC Coordinator through E-mail ID: ngcassam@gmail.com.

S/d
(Dr. Arup Kr. Misra)
Director, ASTE Council

Copy to:

1. Dy. FAO, ASTEC
2. Web Master, ASTEC for n/a
3. Office Copy

S/d
(Dr. Arup Kr. Misra)

C. Brief about the National Green Corps: A Programme of Ministry of Environment, Forests and Climate Change, Govt. of India

National Green Corps(NGC) is a major initiative of Ministry of Environment, Forests and Climate Change (MoEFCC) for creating environmental awareness launched in 2001-02 which aims at building cadres of young children working towards environmental conservation and sustainable development. The phenomenal response that NGC has received and has made the network more than 1,00,000 Eco clubs across the country in 15 years, making it one of the largest conservation networks indicates its importance at grass root level in taking the environment awareness at mass.

The unique partnership between the MoEFCC, the state Government agencies along with the dedicated NGOs, working in the field of Environmental Education has contributed to the success of the programme. It is operated through Eco-clubs set up in schools registered as members of NGC, this programme exposes school children to in-depth field experiences and provides opportunities to convert their ideas into creative action.

The programme has a cascading effect, seeks to redirect the consciousness of students towards environment friendly attitudes and actions and goes beyond schools, promoting school-society interactions to sensitize the society. Also in order to strengthen monitoring mechanism of NGC programme, MoEFCC is in process to establish Management Information system (MIS) which will open up vistas in sharing and accessing the information on NGC among all stakeholders. The MIS reporting and monitoring would be interactive and creative in ensuring NGC mobility and services.

In Assam, the NGC programmes have been implementing by the Environment Division of Assam Science Technology and Environment Council since 2001-02. A total of 5407 eco-clubs are being set up in schools across the State's districts; Baksa(150), Barpeta(250), Bongaigaon(141), Cachar(250), Chirang(150), Darrang(250), Dhemaji(250), Dhubri(102), Dibrugarh(250), Dima Hasao(250), Goalpara(100), Golaghat(250), Hailakandi(250), Jorhat(250), Kamrup(150), Kamrup-Metro(250), Karbi Anglong(250), Karimganj(126), Kokrajhar(150), Lakhimpur(250), Morigaon(100), Nagaon(250), Nalbari(250), Sivasagar(140), Sonitpur(250), Tinsukia(248), Udalguri(150). Necessary steps shall be taken for setting up of Eco-Clubs in the new districts, like Biswanath, Charaideo, East Kamrup, Hojai, Majuli, South Kamrup, South Salmara and West Karbi Anglong. During last 15 years Eco-Club members are taking active part in various environment related programmes like plantation, rallies, debates, quiz, popular lectures, nature trail, cleanliness drive, etc.

Prime objectives of NGC:

- i. Creating environmental awareness among masses.
- ii. Environment education and capacity building of young children.
- iii. Environmental conservation and sustainable development.

List of some of the suggested activities for Eco-Clubs:

- Organize seminars, debates, lectures and popular talks on environmental issues in the school.
- Organize field visits to environmentally important sites including polluted and degraded sites wildlife parks etc.
- Organize rallies, marches, human chains and street theatre at public places with a view to spread environmental awareness.
- Take up activities like tree plantation, cleanliness drives both within and outside the school campus.

- Grow kitchen garden, maintain vermin-composting pits, construct water-harvesting structures in school, practice paper re-cycling etc.
- Prepare inventories of polluting sources and forward it to enforcement agencies.
- Organize awareness programmes against defecation in public places, pasting posters in public places and to propagate personal hygiene habits like washing hands before meals etc.
- To sensitize people about maintenance of public places like parks, gardens both within and outside the school campus.
- Mobilize action against environmentally unsound practices like garbage disposal in unauthorized places, unsafe disposal of hospital waste etc.
- Undertake case studies, compile lists of environmentally friendly products and community initiatives which have impacted the environment.
- Create database on land use pattern, species diversity, medicinal plants, etc. to help planned conservation efforts.
- Test soil, water and air quality and study their impact on health.
- Learn to make natural dyes and herbal cosmetic.
- Volunteer to help or guide visitors in Zoos, Botanical Gardens, National Parks and Public Gardens.
- Start and maintain a small orchidarium, seed bank, arboretum, etc. in school.
- Demonstrate/promote eco-friendly practices like non-chemical pest management, stall-feeding of animals to protect pastureland from over-grazing, use of energy-efficient devices or use of renewable energy for meeting local needs.
