

Assam Science Technology and Environment Council (Department of Science and Technology, Government of Assam)

Bigyan Bhawan
G.S. Road, Guwahati -781005
Assam, India
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No.: ASTEC/ESTT/1577/2011/575

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NOTICE INVITING QUOTATION

Sealed Quotations along with I.P.O. of Rs.20.00 (Rupees twenty) only (non-refundable) drawn in favour of the "Director, ASTE Council, Guwahati" for the under mentioned work, are hereby invited in two-bid system (Techno- commercial & Financial) from Govt. Registered, experienced & financially sound Electrical Contractor(s) having valid electrical license issued by the competent authority of the Govt. for different type of Electrical works. The sealed tenders from the Tenderer/Bidders will be received up to **2:00 pm on 06/04/2015**. The tenders will be opened on the same day at 2:30 pm in presence of bidders or their authorised representatives. If the day happens to be a holiday the next working day will be treated as tender opening day.

Name of the work : Electrical Works for renovation of ASTEC/AEDA Building, Bigyan Bhawan
Estimated value : Rs. 6.10 lakh (Approx.)
Earnest Money : Rs. 12,200.00 (Rupees Twelve Thousand Two Hundred only)
Work site : Bigyan Bhawan, GS Road, Guwahati 781005

Terms and Conditions:

1. Tender should be submitted in two parts/bids, viz. **Techno- commercial Bid** and **Financial Bid**. Each bid should be sealed in separate envelope clearly mentioning as:
 - a) "**Techno – Commercial Bid**" and Name of the Bidder/Firm with address and
 - b) "**Financial Bid**" and Name of the Bidder/Firm with address. The envelope containing Financial bid will be opened only for those contractors who would duly qualify in the Technical Bid as per condition of NIQ.
 - c) Both the envelope shall then be inserted in a bigger envelope duly super-scribed with "**Quotation for Electrical Works for Renovation of ASTEC/AEDA Building**" alongwith the name and address of the Bidder/Firm.
2. The Techno-Commercial Bid should contain the following documents
 - i) IPO: IPO of Rs. 20.00 in favour of Director, ASTE Council, Guwahati is to be enclosed.
 - ii) Earnest Money Deposit (EMD): The Quotation must be accompanied with earnest money to be deposited in the form of Bank Draft from any Nationalised or Scheduled Bank of India in favour of "Director, ASTE Council" payable at Guwahati. The earnest money of the unsuccessful bidders will be released after finalisation of the tenders on receipt of claims from the concerned bidder regarding the same. The EMD of the successful bidder will be released after 6 months of successful commissioning and testing of the installation. The EMD is liable to be forfeited in case of non-execution of contract/work order.
 - iii) Contractor's registration :
 - a) Self attested up to date (renewed) contractor's registration certificate from competent Licensing authority of Govt. for different type of Electrical works.
 - b) Up to date photocopy of Electrical Supervisory license (ESL) issued by the Licensing authority, Govt. of Assam.
 - iv) Work Experience: Experience Certificate (EC) issued by an officer not below the rank of executive Engineer in executing similar works under Govt./semi Govt. Department(s) during the last financial year along with a copy of work-order and completion certificate of the work.

- v) TIN/Assam VAT registration: Self attested photocopy of current /renewed TIN/Assam VAT registration certificate (VRC)
- vi) PAN No.: Self attested photocopy of PAN card.
3. The Financial Bid should contain the rates. The bidders should quote their rates both in figures and in words distinctly. Tenders with over written figures or words will be rejected.
 4. Rates should be quoted inclusive of all applicable taxes, duties and transportation etc. and applicable taxes will be deducted at source against which, necessary tax deduction certificate will be issued as and when required.
 5. Intending tenderers/bidders must quote their rates in the prescribed format/document only. All the pages of the document have to be duly signed with seal at the bottom of the page.
 6. Contractors have to quote their rates for all works. Quoting rates for part of the work will not be accepted and incomplete tender will be rejected.
 7. The completed bid document is to be dropped in the Tender Box available at the office of the Assam Science Technology and Environment Council, Bigyan Bhawan, GS Road, Guwahati-781005 on or before 2:00 PM of 06/04/2015.
 8. The work is to be done to the full satisfaction of the Officer In-charge & Engineer In-charge.
 9. All material shall be conforming to relevant standard as per BIS and shall carry ISI mark. If any particular category of material for which ISI mark is not available in market, it shall either carry valid 'Quality Control' certificate issued by the Chief Engineer (Elect), P.W. Dept. Assam as included in approved list.
 10. Material and Work not qualifying to any provision mentioned above shall be to the satisfaction of the Engineer in Charge. The brands or make of the construction materials supplied/installed by the contractor as mentioned in the specification of items has to be ISI approved and with conformity to the specification and satisfaction to the Engineer In-charge. Sub standard materials will not be allowed to be used in any circumstances.
 11. No extra payment for carrying of materials will be allowed from the Council.
 12. All tools and plants are to be supplied by the contractor himself.
 13. All works must be completed within 3 (three) months from the date of issue of the final Work Order.
 14. In case of selected bidder, Security deposit of Rs. 61,000.00 (10% of Estimated Cost) which includes the Earnest Money will be released after successful completion of 6 months of the entire work.
 15. The selected party will have to sign in F-2 Form before issue of Final Work Order.
 16. Tender of any bidder not accompanied with above document shall be summarily rejected.
 17. The tender notice may be seen from the website www.astec.gov.in. Tender document can be obtained from the Office of ASTE Council or downloaded from the website.
 18. If any, holidays / strike falls during the notified days, the process will be continued on next working day.
 19. The Director, ASTE Council reserves the right to reject all offers without assigning any reason thereof or accept any one, which may be considered advantageous to this Council. ASTEC also reserve the right to change any or all of the provisions of the NIQ. Such changes will be intimated to all the bidders.
 20. Any dispute what so ever will be confined under the jurisdiction of Gauhati High Court, Guwahati.
 21. Contractor will be held responsible for any consequence arises against the work.

Sd/-
Director
ASTE Council

Copy to:

- a) Notice Board, ASTEC
- b) The DIPR, GOA, Dispur
- c) Website - ASTEC- for circulation
- d) Dy. F. & A. O., ASTEC – for information.

Sd/-
Director
ASTE Council